

Muirfield Association, Inc.  
Minutes of Board of Directors Meeting

Meeting Date: September 16, 2021

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

1. **CALL TO ORDER**

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending: Diana Evans, Tom Oleksa, John Reiner, Kyle Lucus. Directors attending via phone: Rory Gaydos, Pam Ellinger, Paula Linehan. Absent: Marilee Chinnici-Zuercher. Staff attending Walter Zeier, Chris Carter, and Kathy Carney. Legal Counsel: Jeffrey Kaman.

2. **MINUTES OF LAST MEETING**

The minutes of the July 15, 2021 meeting of the Board of Directors were sent via email earlier in the week. Mr. Oleksa moved to approve the minutes of the July 15, 2021 Board of Directors Meeting; Ms. Evans seconded the motion. All in favor. Motion approved.

3. **ADJOURN TO EXECUTIVE SESSION**

Ms. Ellinger moved to adjourn to executive session. Ms. Evans seconded the motion. All in favor.

4. **COMMITTEE REPORTS**

**Grounds & Facilities Committee:**

Submitted report via email.

**Civic Action Committee:**

Submitted report via email.

**Social Activities Committee:**

Nothing to report.

5. **OFFICERS/MANAGEMENT/LEGAL REPORT**

**Treasures Report:**

Mr. Zeier presented Profit & Loss Statement. Discussion followed.

**General Managers Report:**

Mr. Zeier reported a representative from Highland Lakes HOA contacted him to discuss property management by Muirfield Association Management, LLC. Discussion followed.

Mr. Zeier was directed to proceed with discussion and provide a report at the November 17, 2021 Board of Directors meeting.

Mr. Zeier reported on the 2021 pool season. Discussion followed.

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**Design Review Report:**

Mr. Zeier presented the list of plans the Muirfield Design Control Committee reviewed January 1, 2021 through August 31, 2021. Mr. Zeier reported since January 1, 2021 that 480 requests have been submitted, 87% of request have been approved.

**Presidents Report:**

Dr. Fathman reported multiple complaints regarding litter at the gazebo. Members of the association maintenance will check on the weekday mornings to clear the area of any litter.

7. **NEW BUSINESS**

Dr. Fathman opened discussion on the Grounds and Facilities Committee. After discussion Ms. Ellinger agreed to remain chairperson of the Grounds and Facilities Committee through the May 19, 2022 Board of Directors meeting.

Ms. Ellinger opened discussion on the 2021 Resident Survey. After discussion Mr. Zeier was instructed to send the survey to the residents. Mr. Zeier will present the Directors with the survey results at the November 17, 2021 Board of Directors meeting.

Ms. Linehan reported a Muirfield Home Improvement Seminar will be held on November 9, 2021 at the Muirfield Village Country Club. Ms. Linehan requested budget to purchase hors d'oeuvres. Discussion followed. Mr. Oleksa moved to approve up to a \$750 budget. Ms. Ellinger seconded the motion. All in favor. Motion approved

8. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 6:15 pm.

Respectfully submitted,



Paula Linehan, Secretary  
Muirfield Association, Inc.